

**LELAND COMMUNITY UNIT SCHOOL DISTRICT NO. 1**  
**Regular Meeting Minutes – Board of Education**  
**Wednesday, February 17, 2010 – 7:30 p.m.**  
**Room 10, Elementary Building – 370 North Main Street Leland, IL 60531**

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

President Wesson called the meeting to order at 7:30 p.m. Present for roll call and the Pledge were members Crissip, Gunderson, C. Johnson, McCullough, Plote, and Wesson. Absent was member M. Johnson. Also present were administrators Abrell and Siemers, and recording secretary Flower.

**II. RECEPTION OF VISITORS, GUESTS, AND REPRESENTATIVES OF MEDIA.**

President Wesson welcomed Emmert Dannenberg, Andrea Bloom of the Earlville Post, and Brent, Terry, and Tyler Olson.

**III. APPROVAL OF AGENDA**

C. Johnson moved, and McCullough seconded the motion, to approve the agenda.

On a voice vote, the motion carried.

**IV. CONSENT AGENDA**

Review of Minutes

A. Regular Meeting & Executive Session, January 20, 2010

B. Destruction of Tapes – June 18, 2008

Financial Reports, Bills & Payroll

**Report No. 10-094 Second Reading of Policies 2:200, 2:250, 2:250-AP1, 2:250-E1, 2:250-E2 (deleted), 2:250-E3 (deleted), 2:250-E2 (replacement), 4:110, 4:110-AP2, 6:20, 6:50, 6:185, 7:240, 8:70**

The board reviewed fourteen policies: 2:200 School Board – Types of School Board Meetings; 2:250 Access to District Public Records; 2:250-AP1 Administrative Procedure – Access to and Copying of District Public Records; 2:250-E1 Exhibit – Written Request for District Public Records; 2:250-E2 Exhibit – Immediately Available Public Records (Deleted); 2:250-E3 Exhibit – Inspection Report for District Records (Deleted); 2:250-E2 Immediately Available Public Records (New); 4:110 Operational Services – Transportation; 4:110-AP2 Administrative Procedure – Pre-Trip and Post-Trip Inspection; Bus Driving Comments; 6:20 Instruction – School Year Calendar and Day; 6:50 School Wellness; 6:185 Remote Educational Program; 7:240 Students – Conduct Code for Participants in Extracurricular Activities; 8:70 Community Relations – Accommodating Individuals with Disabilities.

**Report No. 10-095 First Reading of Policies 5:10, 6:60, 6:60-AP, 7:10, 7:20, 7:180**

The board reviewed six policies: 5:10 General Personnel – Equal Employment Opportunity and Minority Recruitment; 6:60 Instruction – Curriculum Content; 6:60-AP Administrative Procedure – Comprehensive Health Education Program; 7:10 Students – Equal Educational Opportunities; 7:20 Harassment of Students Prohibited; 7:180 Preventing Bullying, Intimidation, and Harassment.

**Report No. 10-096 Personnel Report**

Non-Certified

Approval of Hire: Gary Brunswick, substitute bus driver/special route driver.

Gunderson moved, and Plote seconded the motion, to approve the Consent Agenda.

Voting aye: Crissip, Gunderson, C. Johnson, McCullough, Plote and Wesson.

Motion carried: 6 ayes, 0 nays.

## V. ACTION ITEMS

### **Report No. 10-097 Set District Goal Setting Meeting**

In the past, the Board has set goals for the district. Dr. Abrell attached a copy of the goals decided upon last year. The board needs to decide when would be the best time to conduct a new goal-setting session.

Gunderson moved, and C. Johnson seconded the motion, to set the District Goal Setting Meeting at 6:30 p.m. on March 17, an hour before the scheduled March board meeting.

On a voice vote, the motion carried.

### **Report No. 10-098 Resolution to Pay Natural Gas and Electric Bills from O & M Fund**

Based on recommendation from the district's auditor, the board needs a resolution to change paying utility bills from the Education Fund to the Operations & Maintenance (O & M) Fund.

McCullough moved, and Plote seconded the motion, to approve a resolution to change paying district utility bills from the Education Fund to the Operations & Maintenance (O & M) Fund.

Voting aye: Gunderson, C. Johnson, McCullough, Plote, Crissip, and Wesson.

Motion carried: 6 ayes, 0 nays.

### **Report No. 10-099 Approval of Senior Trip**

Tyler Olson, member and officer of the senior class, reviewed the planned senior trip to the amusement park at Cedar Point, Ohio. The trip would be similar to that of last year's seniors. His parents, Brent and Terry Olson, also addressed the board, noting that they had visited the park last year and truly enjoyed all the activities. Terry is also one of the seniors' class sponsors. The class has most of the trip paid for already, and should be entirely by the time yearbook ads have been sold. Seventeen seniors are planning on attending.

Gunderson moved, and C. Johnson seconded the motion, to approve the Senior Trip to the amusement park at Cedar Point, Ohio, attendance dates of May 17-21.

Voting aye: C. Johnson, McCullough, Plote, Crissip, Gunderson, and Wesson.

Motion carried: 6 ayes, 0 nays.

## VI. INFORMATION ITEMS

### **Report No. 10-100 Presentation from PMA Financial Consulting**

Emmert Dannenberg, former Superintendent of Somonauk Schools and now Statewide Marketing Director of the PMA Financial Network (Prudent Man Advisors, Inc.), addressed the board, explaining the functions of PMA and answering board member questions.

PMA has been serving Illinois School Districts for more than 25 years, and as of 12/1/09, has \$6.5 billion in investment assets. They are the only Illinois public investment pool sponsored by three benchmark associations: IASB, IASBO, and IASA. As Mr. Dannenberg explained, they don't make the decision on where you invest, they give schools the rates offered of all banks.

Board members will further discuss investing with PMA at their March board meeting.

**Report No. 10-101 Biannual Review of District Investment Policy**

Members reviewed the district's current investments. Dr. Abrell compared interest earned in January of 2006, 2007, and 2008 as compared to January of 2009. Interest earned in January '06 - \$91,695.12, January '07 - \$68,848.32, January '08 - \$68,294.17, and January '09 - \$43,198.03. Current interest rates are lower now, than at this time over the last two years. Also, less money was available to be invested. To counter lower interest rates, laddering CD's so that they are spread across a variety of timelines gives stability to the district's interest income.

An analysis of cash flow suggests that \$3,550,278 of district reserves may be invested for a twelve month period. At the times of maturity, the cash flow analysis may be updated, interest rates would be considered, and the investment amount adjusted accordingly.

**Report No. 10-102 Financial Projections**

Dr. Abrell shared information garnered from his January 26 meeting with area superintendents. Currently, the State owes our district \$83,000+ and we may or may not see all of that money this fiscal year. There is talk in Springfield of a decrease to the foundation level of \$250.00 or more. Approximately 75% of the district's costs are in salaries and benefits. Based on the most recent data available, we receive 75.2% of our revenue from local sources (property taxes), 22% from the State, and 2.8% from the Federal Government. With no changes, the Education Fund will be in trouble in the 2012-13 school year.

**Report No. 10-103 Recommendations on Cost Containment for 2010-11**

Administratively, Dr. Abrell has been reviewing areas where the district can reduce expenditures for the 2010-11 school year to counteract the lack of revenue from district investments, as well as the State of Illinois not funding categorical grants at the levels promised, and slow growth in EAV and levy.

Cost containment recommendations would include fewer expenditures from the Education Fund for 2010-11, either through non-renewal of non-tenured teaching staff or a reduction in force (closing) of current positions, as salaries and benefits take the largest bite out of the Education Fund.

**Report No. 10-104 PSAE Academic Support Workshop**

The 4<sup>th</sup> annual academic workshop for 11<sup>th</sup> graders taking the PSAE is set for the afternoon of April 7. The PSAE exam is April 28 and 29, 2010. Last year, 19 of 20 juniors participated. As in the past, Mrs. Edwards, Dr. Abrell, and Mrs. Siemers will make phone calls to parents informing them of the importance of their son or daughter attending the test prep sessions. They also send a letter home in March.

**Report No. 10-105    Distribution of Superintendent Evaluation**  
Dr. Abrell handed out the Superintendent Evaluation forms to all board members. They are due back in to Mrs. Frederick by March 8. Mrs. Flower will then compile them for the March board meeting.

**Report No. 10-106    District Enrollments**  
The district is down 19 students from a year ago.

**Report No. 10-107    Cafeteria Report**  
The cafeteria report showed a balance of -\$201.28 for January, -\$2050.20 YTD. Dr. Abrell noted the higher cost of commodities. Members discussed salad bar use of grade school and high school students, and questioned amount of food thrown out, whether from individuals' plates or too much cooked.

**Report No. 10-108    Building Administration Report**  
The board reviewed the Building Administration Report.

**VII.    BOARD COMMENTS**

- IVVC Board on Control Minutes from February 3, 2010 meeting were reviewed.
- IASA Spring Dinner Meeting April 6, 2010 is set for 6:00 p.m. at Parkside School, Peru, IL.

**VIII.    FUTURE BOARD OF EDUCATION AGENDA**

- Superintendent Evaluation in March.
- Further discussion of investing with PMA.

**IX.    EXECUTIVE SESSION (Not needed)**

**X.    ADJOURNMENT**

Gunderson moved, and C. Johnson seconded the motion, to adjourn the meeting at 9:18 p.m.

On a voice vote, the motion carried.

Respectfully submitted,

---

Janet Plote, Secretary

---

William Wesson, President