

LELAND COMMUNITY UNIT SCHOOL DISTRICT NO. 1
Regular Meeting Minutes – Board of Education
Wednesday, April 15, 2009 – 7:30 p.m.
Room 10, Elementary Building – 370 North Main Street Leland, IL 60531

I. CALL TO ORDER & ROLL CALL

President Wesson called the meeting to order at 7:37 p.m. Present for roll call and the Pledge were members Crissip, Gunderson, C. Johnson, M. Johnson, McCullough, Plote, and Wesson. Also present were administrators Abrell and Siemers, and recording secretary Flower.

II. RECEPTION OF VISITORS, GUESTS, AND REPRESENTATIVES OF MEDIA.

President Wesson welcomed Andrea Bloom of the Earlville Post, Amy Cameron, and Luke Anderson.

III. APPROVAL OF AGENDA

C. Johnson moved, and M. Johnson seconded the motion, to approve the agenda.

Voting aye: Crissip, Gunderson, C. Johnson, M. Johnson, McCullough, Plote, and Wesson.

Motion carried: 7 ayes, 0 nays.

IV. CONSENT AGENDA

Review of Minutes

A. Regular Meeting and Executive Session, March 18, 2009

B. Special Meeting (Goal Setting), March 18, 2009

Financial Reports, Bills & Payroll

Report No. 09-136 Second Reading of Policies 2:220-E1, 4:55, 4:55-AP, 4:120, 4:120-AP, 4:130, 4:170, 4:170-AP1, 4:170-AP6

The board reviewed nine policies: 2:220-E1 School Board – Exhibit – Board Treatment of Closed Meeting Records and Minutes; 4:55 Operational Services – Use of Credit and Procurement Cards; 4:55-AP Administrative Procedure – Controls for the Use of District Credit and Procurement Cards; 4:120 Food Services; 4:120-AP Food Services – Administrative Procedures; 4:130 Free and Reduced-Price Food Services; 4:170 Safety; 4:170-AP1 Administrative Procedure – Comprehensive Safety and Crisis Program; 4:170-AP6 Administrative Procedure – Plan for Responding to a Medical Emergency at a Physical Fitness Facility.

Report No. 09-137 First Reading of Policies 5:35, 5:35-AP1, 5:35-AP2, 5:35-AP4, , 5:35-E, 5:120, 5:185, 5:185-AP, 5:310, 5:310-E

The board reviewed ten policies: 5:35 General Personnel – Compliance with the Fair Labor Standards Act; 5:35-AP1 Administrative Procedure – Fair Labor Standards Act Exemptions; 5:35-AP2 Administrative Procedure – Employee Records Required by the Fair Labor Standards; 5:35-AP4 Administrative Procedure – Fair Labor Standards Act 12-Step Compliance Checklist; 5:35-E; Exhibit – Volunteer Agreement Executed by a Non-Exempt Employee; 5:120 Ethics; 5:185 Family and Medical Leave; 5:185-AP Administrative Procedure – Resource Guide for Family and Medical Leave; 5:310 Educational Support Personnel – Compensatory Time-Off; 5:310-E Educational Support Personnel – Exhibit – Agreement to Receive Compensatory Time-Off.

- Report No. 09-138 Treasurer's and Working Cash Bond Renewal Applications**
We must fill out applications to renew these bonds each year. The district treasurer and Dr. Abrell will sign these applications.
- Report No. 09-139 School Board Legal Liability Renewal Application**
The Board's Legal Liability and Workers' Compensation Self-Insurance Trust coverage expires on July 1, 2009. The district must fill out a renewal application which the board president and board secretary must sign.
- Report No. 09-140 Renew IHSA & IESA Membership**
The board must renew the Illinois High School Association membership for the year July 1, 2009, through June 30, 2010, agreeing to adopt and abide by the Constitutions, By-Laws, Terms and Conditions, Administrative Procedures, Guidelines and Policies of the IHSA.
- They must also renew the Illinois Elementary School Association Membership, adopting the Association's By-Laws and Terms of Conditions. The cost for IESA membership for the seventh and eighth grade track program is \$170.
- Report No. 09-141 Personnel Report**
Employment:
Certified Staff – Dave Blindt, High School Math.

M. Johnson moved, and Gunderson seconded the motion, to approve the consent agenda.

Voting aye: Gunderson, C. Johnson, M. Johnson, McCullough, Plote, Crissip, and Wesson.
Motion carried: 7 ayes, 0 nays.

V. ACTION ITEMS

- Report No. 09-142 Approve Textbook Recommendations**
The district needs to adopt two new textbooks at the high school level for the 2009-10 school year. The Illinois Textbook Loan Program through ISBE will cover almost all of the costs. Mr. Spring provided input into the selection of the texts. The current ones used are 8 years old. Principal Siemers conducted readability analysis on the two texts and they are rated appropriate for the targeted age/grade level. The textbooks have been on public review for 30 days since March 19.

World History text: World History, Human Legacy. Holt Publishers, 2008.

U.S. History text: American Anthem. Holt Publishers, 2009.

C. Johnson moved, and McCullough seconded the motion, to approve the purchase of two new textbooks at the high school level – World History, Human Legacy and American Anthem.

Voting aye: C. Johnson, M. Johnson, McCullough, Plote, Crissip, Gunderson, and Wesson.
Motion carried: 7 ayes, 0 nays.

Report No. 09-143 Presentation of Diplomas

Board members are needed to help present diplomas at Commencement.

Gunderson moved, and Plote seconded the motion, to have Brad McCullough present diplomas at Commencement to eighth grade students, and M. Johnson to high school seniors.

On a voice vote, the motion carried.

Report No. 09-144 Yearbook Ad

Luke Anderson, a senior, addressed the board, requesting that they purchase an ad in the yearbook. The cost of a half page ad is \$150, while a full page ad is \$200.

M. Johnson moved, and C. Johnson seconded the motion, to approve purchase of a full page ad in the yearbook, at a cost of \$200.

Voting aye: M. Johnson, McCullough, Plote, Crissip, Gunderson, C. Johnson, and Wesson.

Motion carried: 7 ayes, 0 nays.

Report No. 09-145 Graduation Requirement Addition

Based upon the discussion at the March Board of Education meeting, and further research by the administration, the request to add Spanish I at the freshman level as a graduation requirement may be better served by making the course “strongly recommended.”

Gunderson moved, and Crissip seconded the motion, to “strongly recommend” adding Spanish I at the freshman or sophomore level as a graduation requirement.

Voting aye: McCullough, Plote, Crissip, Gunderson, C. Johnson, M. Johnson, and Wesson.

Motion carried: 7 ayes, 0 nays.

VI. INFORMATION ITEMS

Report No. 09-146 Review of Senior Trip, Washington D.C. Overnight Trips

Dr. Abrell addressed the board about establishing a procedure and practice for reviewing overnight class/organization trips. After an overnight trip, he recommends that the sponsor provide a written summary to the administration. It should be turned in within a month, include such information as highlights, glitches, and a financial report, which could then be presented at the next board meeting. He also stressed the importance of an educational component.

Report No. 09-147 Overnight Trip Request from Music Department

The district’s music director, Mrs. Cameron, presented a written request for an overnight trip to St. Louis next spring for those interested music students in grades 6-12. She included an itinerary for three days, and estimated cost of several packages, depending on number of participants. She does not know if her students would be able to vocally or instrumentally perform, but will check out that possibility. There are a number of fundraisers set which should largely pay for the trip.

Report No. 09-148 District Enrollments

The district is down 8 students compared to a year ago.

Report No. 09-149 Cafeteria Report

The cafeteria report showed a balance of -\$8.29 for March, \$61.21 YTD.

Report No. 09-150 Building Administration Report

The board reviewed the Building Administration Report.

Report No. 09-151 Board Member Reports

- The I.V.V.C. Board of Control minutes of April 8, 2009 were reviewed. Members met this month at the Sandwich Fire Department. They met Mrs. Kristy Pruski, IVVC's EMT instructor, and Mr. Mike Pruski, the Fire Science instructor.
- Brad McCullough reported on the Athletic Co-op Meeting which was held on April 8, 2009. Members approved some by-laws, and will meet again to discuss cost sharing. New varsity volleyball uniforms have been purchased, with previous uniforms handed down to the j.v. squad. Earlville and Leland school colors will both be displayed.
- The Alumni Association Meeting was also held on April 8. They have recently purchased a half page ad in the yearbook, and given money toward post prom and to the cheerleaders.
- Dr. Abrell informed the board members that Federal Stimulus monies should be coming, that can be used with grants and in several other areas. The district may use the monies in FY'09, or wait, as most districts are, for FY'10.

VIII. BOARD COMMENTS

- Honors Night for grades 6-12 will be Monday, May 4, at 7:00 p.m.
- National Honor Society Induction will also be Monday, May 4, at 8:00 p.m.
- The Scholarship Committee Meeting is set for 4:00 p.m., Friday, May 8, in the superintendent's office.

IX. FUTURE BOARD OF EDUCATION AGENDA

- Board members set a time of 7:15 p.m. for a Public Hearing on the Permanent Transfer of Current School District Money, before the May 20 regular board meeting.

X. ADJOURNMENT

Gunderson moved, and McCullough seconded the motion, to adjourn the meeting at 8:15 p.m.

On a voice vote, the motion carried.

Respectfully submitted,

Janet Plote, Secretary

William Wesson, President