

**LELAND COMMUNITY UNIT SCHOOL DISTRICT NO. 1**  
**Regular Meeting Minutes – Board of Education**  
**Wednesday, June 17, 2009 – 7:30 p.m.**  
**Room 10, Elementary Building – 370 North Main Street Leland, IL 60531**

**I. CALL TO ORDER & ROLL CALL**

President Wesson called the meeting to order at 7:30 p.m. Present for roll call and the Pledge were members Crissip, Gunderson, M. Johnson, McCullough, Plote, and Wesson. Absent was member C. Johnson. Also present were administrators Abrell and Siemers, and recording secretary Flower.

**II. RECEPTION OF VISITORS, GUESTS, AND REPRESENTATIVES OF MEDIA.**

President Wesson welcomed Andrea Bloom of the Earlville Post, Darren Riskedal, Amy Cameron, Terri Hanson, Sasha Whittaker, Joy Whittaker, and Kaycee Michuda.

High school student, Darren Riskedal, addressed the board, explaining an Eagle Scout Leadership Project he was about to attempt. He plans to restore the pony league baseball diamond in the north-west corner of the Leland School grounds. He has already approached the LYAA to make sure this is a project that they would approve of and need. In order to complete this project he must find sponsors to finance it and recruit volunteers to help work on it. He will return again in July to address the board, informing them of his progress.

**III. APPROVAL OF AGENDA**

M. Johnson moved, and McCullough seconded the motion, to approve the agenda.

On a voice vote, the motion carried.

**IV. CONSENT AGENDA**

Review of Minutes

A. Regular & Executive Sessions – May 20, 2009

Financial Reports, Bills & Payroll

**Report No. 09-164    Review Status of FY'09 Budget**

The FY-09 budget was an accurate projection of district expenditures. The board will not need to amend the budget, as each of the operating funds was within 10% of the amount budgeted.

**Report No. 09-165    Authorization to Pay Bills Through June 30, 2009**

Not all invoices encumbered during this fiscal year have been received. Authorization is needed to pay any bills that come in later this month, thus allowing the district's books

to be closed after all appropriate expenditures for this fiscal year are paid.

- Report No. 09-166    Second Reading of Policies 6:60-AP, 6:120-AP1 (E2), 7:40-AP, 7:60, 7:60-AP2, 7:60-AP2 (E1), 7:60-AP2 (E2), 7:60-AP2 (E3)**  
The board reviewed eight policies: 6:60-AP Instruction - Administrative Procedure – Comprehensive Health Education Program; 6:120-AP1 (E2) – Special Education Required Notice and Consent Form (New); 7:40-AP Students - Admin. Procedure – Placement of Nonpublic School Students Transferring into the District; 7:60 - Residence; 7:60-AP2 Admin. Procedure – Establishing Student Residency; 7:60-AP2 (E1) Exhibit – Letter of Residence from Landlord in Lieu of Lease; 7:60-AP2 (E2) Exhibit – Letters of Residence to be Used When a Person Seeking to Enroll a Student is Living with a District Resident; 7:60-AP2 (E3) Exhibit – Evidence of Non-Parent’s Custody, Control, and Responsibility of a Student.
- Report No. 09-167    First Reading of Policies 7:170, 7:190, 7:190-E2, 7:250-AP2**  
The board reviewed four policies: 7:170 Students – Vandalism; 7:190 Student Discipline; 7:190-E2 Exhibit – Student Handbook Checklist; 7:250-AP2 Administrative Procedure – Protocol for Responding to Students with Social, Emotional, or Mental Health Problems.
- Report No. 09-168    IASB and VOICE Membership**  
The board needs to approve membership in the Illinois Association of School Boards (IASB) and Vision on Issues and Choices in Education (VOICE), paying the dues in July. The IASB dues rate is based on past enrollment and operating expenses, and the rate will probably increase. VOICE membership is based on a per student assessment of \$.75, and its dues for 2009-10 are \$235.
- Report No. 09-169    Approve Payment of Conference Dues**  
Conference dues and entry fees of \$750.00 must be paid. The Little Ten Conference dues will be split with Earlville.
- Report No. 09-170    Adopt Prevailing Wage Resolution**  
The board needs to adopt the Prevailing Wage Resolution as required by the Illinois School Code.
- Report No. 09-171    Extension to Complete H/LS Amendment #10**

Two items still need to be completed in order to close out Amendment #10. One is for three sets of storeroom doors and the other is for a fire rated door (or brick-up) of an abandoned steam tunnel under the stage. They should be completed by August 1<sup>st</sup>, and the architect will then sign off. Rich Meyers at the ROE will approve the extension, once we send it to him.

Plote moved, and McCullough seconded the motion, to approve the consent agenda.

Voting aye: Crissip, Gunderson, M. Johnson, McCullough, Plote, and Wesson.  
Motion carried: 6 ayes, 0 nays.

**V. ACTION ITEMS**

**Report No. 09-172 Proposed Music Field Trip**

Board members received a revised proposal from Leland music teacher, Amy Cameron, for an overnight trip to St. Louis. The proposal provides details on cost, non-school attendance dates of the trip, as well as the Illinois Learning Standards that are addressed by the trip. Tentative information is also included on performance(s) for the music students. Based upon the information contained in the revised proposal, Dr. Abrell would recommend approval for the trip.

Gunderson moved, and Crissip seconded the motion, to approve an overnight trip for Leland Schools' music students May 24, 25, and 26, 2010.

Voting aye: Gunderson, M. Johnson, McCullough, Plote, Crissip, and Wesson.  
Motion carried: 6 ayes, 0 nays

**Report No. 09-173 Authorize Bread and Milk Letting**

The board needs to authorize letting bids for bread and milk products so the bids can be awarded in July.

Gunderson moved, and Plote seconded the motion, to let bids for bread and milk products.

Voting aye: M. Johnson, McCullough, Plote, Crissip, Gunderson and Wesson.  
Motion carried: 6 ayes, 0 nays

**Report No. 09-174 Set District Banquet Date**

The board needs to select a date for the district banquet at Pitstick's. Date suggested is Thursday, August 20, 2009.

Teacher Institutes are Monday, August 17 and Tuesday, August 18. There will be a Board meeting scheduled for Wednesday, August 19.

McCullough moved, and M. Johnson seconded the motion, to select the date of Thursday, August 20, 2009 for the district banquet at Pitstick's.

On a voice vote, the motion carried.

**Report No. 09-175 Set 2009-10 Baccalaureate and Commencement Dates**  
Baccalaureate and Commencement dates were discussed. Following tradition, Baccalaureate would be Sunday, May 23<sup>rd</sup> and Commencement would be on Sunday, May 30<sup>th</sup>. If there are no snow days, the last full day of school would be May 24<sup>th</sup>, with report card day on Wednesday, May 26. Seniors and eighth graders would be dismissed early, with their last day on May 21<sup>st</sup>.

Gunderson moved, and McCullough seconded the motion, to set the date of Sunday, May 23, 2010 for Baccalaureate, and Sunday, May 30, 2010 for Commencement.

On a voice vote, the motion carried.

**Report No. 09-176 Renew Agreement with Interquest Detection Canines**  
Interquest is the company the district began to use in the spring of 2008 for canine searches of the building and campus. Very few law enforcement agencies in LaSalle County have canines that the district could use for such purposes. The administrators have been very happy with their services. The cost is \$150.00 per visit, the same as the last school year.

Plote moved, and McCullough seconded the motion, to renew the Agreement with Interquest Detection Canines for canine searches of the school building and campus for 2009-10, at \$150.00 per visit.

Voting aye: McCullough, Plote, Crissip, Gunderson, M. Johnson, and Wesson.  
Motion carried: 6 ayes, 0 nays.

**Report No. 09-177 Renew Food Co-op Membership with LaSalle County ROE**  
As a member of the LaSalle County Regional Office of Education (ROE), we receive preferred pricing on commodities. The cost for 2009-10 will be \$276.45. Discounts we receive more than make-up for the cost. The

administration recommends renewing our membership. Gunderson moved, and M. Johnson seconded the motion, to renew the Food Co-op membership for 2009-10 with the LaSalle County ROE at a cost of \$276.45.

Voting aye: Plote, Crissip, Gunderson, M. Johnson, McCullough, and Wesson.  
Motion carried: 6 ayes, 0 nays.

**Report No. 09-178    Renewal of Natural Gas Purchasing Agreement**

The administration recommends approving the renewal of the natural gas purchasing agreement with Windy City Energy. Their proposal is for \$2250.00 per month. In the past we have paid as much as \$4000.00 per month. The reduction in cost is a reflection of the overall decline in the market cost.

Plote moved, and Gunderson seconded the motion, to approve renewal of the two year natural gas purchasing agreement with Windy City Energy at a cost of \$2250.00 per month.

Voting aye: Crissip, Gunderson, M. Johnson, McCullough, Plote, and Wesson.  
Motion carried: 6 ayes, 0 nays.

**Report No. 09-179    Approval of Athletic Co-op Written By-Laws**

Board members reviewed written by-laws of the Athletic Co-op. A committee met at least three times to develop these by-laws. Representation from each district on this committee included: administration, athletic directors, and school board members. Craig Johnson and Brad McCullough were the Leland BOE representatives. They will continue to meet on other issues.

McCullough moved, and M. Johnson seconded the motion, to approve written by-laws of the Leland-Earlville Athletic Co-op.

Voting aye: Gunderson, M. Johnson, McCullough, Plote, Crissip, and Wesson.  
Motion carried: 6 ayes, 0 nays.

**VI.    INFORMATION ITEMS**

**Report No. 09-180    Selection of Auditor**

Dr. Abrell has been in contact with the office of Eric J. Fernandez, Auditors, speaking with Carl Swanson. He has indicated that he will submit a bid in July for providing auditing services for the district.

**Report No. 09-181    EAV 2007-08 vs 2008-09**

Board reviewed the EAV report for LaSalle County for 2006-07 and 2007-08. \$42,520,926 was collected in 2007 for the 2006 levy. \$446,606,313 was collected in 2008 for the 2007 levy. \$49,309,438 should be collected in 2009 for the 2008 levy. It includes our overlap EAV from DeKalb and LaSalle Counties. Farmland increased 10%.

**Report No. 09-182 Parent/Student Handbook**

Board members received information on the Parent/Student Handbook for Serving on the committee were teachers Phil Dingerson, Ann Smith, and Jane Russell; parent Joyce Riskedal; Guidance Counselor/Dean Laura Edwards; and K-8 Principal Kim Siemers. Topics discussed included but were not limited to: student attendance, dressing and grooming, honor roll criteria, and food in the halls and classrooms. The handbook will have to be approved at the July meeting.

**Report No. 09-183 District Fees**

Board members reviewed a summary of district fees. The only recommendation Dr. Abrell made for a fee increase was a \$5.00 technology fee per junior high and high school students to cover paper, toner, and wear and tear on printers.

**Report No. 09-184 Cafeteria Report**

The cafeteria report showed a balance of \$1.88 for May; \$432.85 YTD. Factors contributing to a positive balance are: lower commodity prices, dropping of fuel surcharge for delivery; and a few more lunches served.

**Report No. 09-185 District Enrollments**

The district is down 12 students compared to a year ago.

**Report No. 09-186 Building and District Administration Report**

The board reviewed the Building and District Administration Report.

**Report No. 09-187 Board Member Reports**

- Board members reviewed minutes of the Board of Control Meeting held June 3, 2009 at Indian Valley Vocational Center.

**VII. EXECUTIVE SESSION**

- For the purpose of discussing the appointment, employment, or compensation, discipline, performance, or dismissal of specific employees of the public body.

M. Johnson moved, and McCullough seconded the motion, to go into executive session at 7:55 p.m.

Voting aye: M. Johnson, McCullough, Plote, Crissip, Gunderson, and Wesson.  
Motion carried: 6 ayes, 0 nays.

Plote moved, and Gunderson seconded the motion, to go back into regular session at 8:32 p.m.

Voting aye: McCullough, Plote, Crissip, Gunderson, M. Johnson and Wesson.  
Motion carried: 6 ayes, 0 nays.

In attendance in open session: Crissip, Gunderson, M. Johnson, McCullough, Plote, and Wesson.

## **VIII. ACTION ITEMS**

### **Report No. 09-188 Personnel Report**

Employ:

Certified Staff:

\*None.

Summer Support Staff:

\*Paula Tuttle, summer mowing, \$7.75 per hr.

Administrative Stipends/Salary:

(Same % raise as superintendent and teachers from 2007-08 to 2008-09 school year.)

\*Kim Siemers from \$63,860.00 to \$66,574.05.

\*Jennifer McMillin for .25 special ed. administrator role from \$5150.00 stipend to \$5,368.88.

\*Laura Edwards for role as H.S. Dean from \$4,120.00 to \$4,295.10.

\*Joye Charlier as substitute caller/co-ordinator from \$3,120.00 to \$3,252.60.

Vacation Days:

Other years the board has given all twelve-month employees an extension to the first day of school for the use of vacation days. We request that you offer this extension again this summer. This allows all staff members to plan vacations around their

important summer jobs, rather than around June 30<sup>th</sup>. Vacation days left on the first day of school will not accumulate.

M. Johnson moved, and Crissip seconded the motion, to approve the Personnel Report.

Voting aye: Plote, Crissip, Gunderson, M. Johnson, McCullough, and Wesson.  
Motion carried: 6 ayes, 0 nays.

**IX. BOARD COMMENTS**

- Members inquired into the status of the water main break at the school. The new pipe will be put in this summer.
- A member commented on the new mike system. He had difficulty hearing all the speakers at Commencement Exercises. It was thought that the speakers probably hadn't all practiced using the microphone ahead of time.

**X. FUTURE BOARD OF EDUCATION AGENDA**

- Review of Closed Session Minutes

**X. ADJOURNMENT**

Gunderson moved, and McCullough seconded the motion, to adjourn the meeting at 8:40 p.m.

On a voice vote, the motion carried.

Respectfully submitted,

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Janet Plote, Secretary

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William Wesson, President