

**LELAND COMMUNITY UNIT SCHOOL DISTRICT NO. 1**  
**Regular Meeting Minutes – Board of Education**  
**Wednesday, September 23, 2009 – 7:30 p.m.**  
**Room 10, Elementary Building – 370 North Main Street Leland, IL 60531**

**I. CALL TO ORDER & ROLL CALL**

President Wesson called the meeting to order at 7:30 p.m. Present for roll call and the Pledge were members Crissip, Gunderson, C. Johnson, McCullough, Plote, and Wesson. Absent was member M. Johnson. Also present were administrators Abrell and Siemers, and recording secretary Flower.

**II. RECEPTION OF VISITORS, GUESTS, AND REPRESENTATIVES OF MEDIA.**

President Wesson welcomed Mike Parrott, Ron Robinson, and Andrea Bloom of the Earlville Post.

**III. APPROVAL OF AGENDA**

Plote moved, and McCullough seconded the motion, to approve the agenda.

On a voice vote, the motion carried.

**IV. CONSENT AGENDA**

Review of Minutes

- A. Regular Meeting, August 19, 2009
- B. Financial Reports, Bills & Payroll

**Report No. 10-038 Second Reading of Policies 2:70-E, 2:100, 2:240, 2:260, 2:260-AP2, 5:180, 5:220**

The board reviewed seven policies: 2:70-E School Board – Exhibit-Checklist for Filling BOE Vacancies by Appointment (New); 2:100 Board Member Conflict of Interest; 2:240 Board Policy Development; 2:260-AP2 Administrative Procedure – Nondiscrimination Coordinator and Complaint Manager; 5:180 General Personnel – General Illness or Temporary Incapacity; 5:220 Professional Personnel – Substitute Teachers.

**Report No. 10-039 First Reading of Policies: 4:170-AP5, 6:15, 6:15 AP1, 6:15 AP2, 6:15 AP3, 6:15 AP4, 6:15-E, 6:15 E2, 6:15 E3, 6:15 E4, 6:170-AP3**

The board reviewed eleven policies: 4:170-AP5 Operational Services – Administrative Procedure – Unsafe School Choice Option; 6:15 Instruction – School Accountability; 6:15-AP1 Administrative Procedure – Consequences for a School Missing AYP (Deleted); 6:15 AP2 Admin. Procedure – Consequences for a District Missing AYP (Deleted); 6:15 AP3 Admin. Procedure-School Choice for Students Enrolled in a School Identified for Improvement, Corrective Action, or Restructuring (Deleted); 6:15 AP4 Admin. Procedure – Compliance Steps for Providing Supplemental Educational Services (Deleted); 6:15-E Exhibit – Resolution Declining Requests to Accept Non-Resident Choice Students; 6:15-E2 Exhibit – Notice to Parents of Children Enrolled in a School that Missed AYP for Two or More Consecutive Years (Deleted); 6:15-E3 Exhibit – Application for School Choice Option (Deleted); 6:15-E4 Exhibit – Application for Supplemental Educational Services (Deleted); 6:170-AP3 Admin. Procedure – No Child Left Behind Checklist.

**Report No. 10-040 Personnel Report**

Employ:

Non-Certified:

Bob Charlier, playground aide at \$9.02/hr. with benefits.

Bob Charlier, special ed. route driver (pick up from Earlville) at \$10.94/hr. and driver for speech students on Mondays and Wednesdays at \$9.00/hr.

Karen Emery as special route driver to Earlville (drop-off) and round trip to and from Streator at a rate of \$10.76, and \$10.94 to Earlville.

Jeff Larson to co-ordinate bus and special ed. transportation as well as Leland middle school athletics for a stipend of \$3,000.00.

Kate Hardin (AD @ Earlville) to co-ordinate transportation for the Athletic co-op for a stipend of \$2,000.00.

Extra-Curricular:

Kari Hickman (Middle School P.E. teacher and HS. Health teacher) as Freshman class sponsor at a stipend of \$417.00.

Additional Stipend:

Diane Morel, Special Ed. aide \$1,000.00 for other duties performed related to special education and Response to Intervention (RtI).

McCullough moved, and Crissip seconded the motion, to approve the consent agenda.

Voting aye: Crissip, Gunderson, C. Johnson, McCullough, Plote, and Wesson.

Motion carried: 6 ayes, 0 nays.

**VI. ACTION ITEMS**

**Report No. 10-041 Adopt FY'10 Budget**

The proposed budget indicates the following revenue and expenditure totals:

	Revenue	Expenditures
Education	\$2,736,306	\$2,828,109
Operation & Maint.	\$251,547	\$203,376
Debt Service	\$216,616	\$223,143
Transportation	\$207,631	\$193,524
Municipal Retirement	\$54,703	\$93,254
Working Cash	\$24,654	\$0
Tort	\$126,523	\$16,100
Life Safety	\$24,654	\$20,000

Changes made to the tentative budget include:

- Updated grant revenues
- Decreased expenses in the area of special education increases in natural gas, gasoline, and diesel cost projections

The following budget assumptions and highlights were reviewed during the budget hearing:

### **Budget Assumptions**

#### Benefits

- 3% health insurance
- 5% increase in single dental (total of approx. \$1100.00)

#### Salaries

- + 4.25% average salary increases for certified staff
- + 3% average salary increases for non-certified staff and administration

#### Fuel

- 25% decrease in gasoline and diesel fuel
- 35% decrease in natural gas

### **Budget Highlights**

#### Education Fund

- We are one of the few high schools to meet our quota of students for IVVC (costs us more in tuition to IVVC)
- Decreased cost of placement of special education students

#### Operation and Maintenance

- Estimated cost savings in the areas of kilowatts and therms used and decrease in costs

#### Bond and Interest

- Bond payments run through December 2028 (due to health/life safety and energy efficiency project of summer of 2008)

#### Transportation

- Accounts for \$40.00 user fee for transportation of athletes

#### Municipal Retirement

- Allows for increased contributions to IMRF, FICA, and Medicare

#### Fire Prevention and Safety

- Plans for cost of certification by architects of Life Safety amendments

\*The district will have an unbalanced budget, due to Dr. Abrell being very, very conservative regarding revenues and very, very pessimistic regarding expenditures. The FY'07 projected budget had a shortfall of -\$243,172. The FY'08 projections showed an unbalanced budget of -\$268,098. FY'09 was projected at -\$300,545. For FY'10, Dr. Abrell anticipates a less than \$5,000 deficit due to the EAV staying high. He predicts seeing a sharp drop next year, and revenues reflecting as such.

Plote moved, and Crissip seconded the motion, to adopt the FY'10 Budget.

Voting aye: Gunderson, C. Johnson, McCullough, Plote, Crissip, and Wesson.

Motion carried: 6 ayes, 0 nays.

### **Report No. 10-042 Health Insurance Renewal**

Mike Parrott, broker from Miller, Buettner, & Parrott, Inc., reviewed quotes from both Humana and Blue Cross/Blue Shield. By adjusting the plan with BC/BS and moving the deductibles to \$500 and \$1500 (up from the current \$250 and \$1000), and some other minor plan design changes, the total cost for 09-10 to BC/BS paid by the district would be \$281,823.48. With the recommended proposal from Humana (very similar to current BC/BS plan of \$250 and \$1000 deductible), the total costs of premiums paid by the district for

09-10 would be \$220,090.32. The LEA has met and is aware of the cost differences. The administration recommends the adoption of the 100/70 co-pay plan proposed by Humana. Dental will still be through MetLife (5% increase. Total of \$1100.00) and life insurance will continue with Ft. Dearborn Life (No increase). Renewal/Starting date next year would again be September 1<sup>st</sup>.

Crissip moved, and Gunderson seconded the motion, to approve Humana as the district's Health Insurance Carrier, selecting Option 2, 100/70 co-pay plan.

Voting aye: C. Johnson, McCullough, Plote, Crissip, Gunderson, and Wesson.  
Motion carried: 6 ayes, 0 nays.

**Report No. 10-043 Approve Copier Lease Agreement**

Dr. Abrell presented information on renewal of the district's copier rental/lease agreement with Illinois Valley Business Equipment in Peru. The last 5-year agreement saw the district pay \$14,918.85, while the new agreement will cost \$11,036.88. The agreement includes service and toner. XEROX could not match IL Valley's proposal.

Member M. Johnson entered at 8:00 p.m.

Gunderson moved, and C. Johnson seconded the motion, to approve a 5-year rental/lease agreement with Illinois Valley Business Equipment in Peru, at a cost of \$11,036.88.

Voting aye: McCullough, Plote, Crissip, Gunderson, C. Johnson, and Wesson.  
Abstaining: M. Johnson.  
Motion carried: 6 ayes, 0 nays, 1 abstention.

**Report No. 10-044 2009-10 Application for Recognition of Schools**

The board approves this application annually. Two applications require approval. One application is for the elementary and one is for the high school.

Plote moved, and McCullough seconded the motion, to approve the Application for Recognition of Schools for the elementary school.

On a voice vote, the motion carried.

C. Johnson moved, and McCullough seconded the motion, to approve the Application for Recognition of Schools for the high school.

On a voice vote, the motion carried.

**Report No. 10-045 Authorization to Let Bids for Snow Removal**

Besides our public notice, we normally solicit bids from Best Cutters of Somonauk and Tony Gruben. Kyle Huss has asked to also receive bid information.

C. Johnson moved, and M. Johnson seconded the motion, to authorize bids for snow removal.

Voting aye: McCullough, Plote, Crissip, Gunderson, C. Johnson, M. Johnson, and Wesson.  
Motion carried: 7 ayes, 0 nays.

## V. INFORMATION ITEMS

### **Report No. 10-046 Compliance with Public Act 96-0434**

Effective October 1, 2009, all school districts must publish to their web sites the salaries and compensation (such as insurance, annuities, pay for unused sick or vacation days, car allowances, etc.) for administrators. Additionally, the collective bargaining agreement between the Board of Education for the District and Leland Education Association must be posted to the district website.

### **Report No. 10-047 Technology Report**

Ron Robinson, the district's technology director, shared a printout with board members on the state of the district's technology. There are some really old computers, some are much more recent. Mr. Robinson has "refreshed" many of the computers, adding memory and checking their hard drives. While the office p.c.'s have been updated, many of the teachers have not. There is difficulty opening newer programs, due to our older '03 editions. Dr. Abrell has budgeted for ten new computers this school year. It is an area of concern for the budget.

Mr. Robinson also updated board members on the new phone service. The new system was installed this summer. After only two weeks of use, some major difficulties arose, which resulted in the company replacing the system. There have been no major problems since.

### **Report No. 10-048 District Enrollment**

The district is down 22 students from a year ago.

### **Report No. 10-049 District Administration Report**

The board reviewed the Administration Report

## VI. EXECUTIVE SESSION

The board did not need to go into executive session.

## VII. BOARD COMMENTS

- I.V.V.C. Board of Control Meeting is set for October 7, 2009, at 7:00 p.m.
- I.A.S.B. Convention – October 17<sup>th</sup> is the deadline for board members to make changes.

## VIII. FUTURE BOARD OF EDUCATION AGENDA

There were no new issues to be discussed in October.

## IX. ADJOURNMENT

Gunderson moved, and Crissip seconded the motion, to adjourn the meeting at 8:32 p.m.

On a voice vote, the motion carried.

Respectfully submitted,

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Janet Plote, Secretary

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William Wesson, President

